



Thrift Store Shift Leader Servant Role

Purpose

Oversee the daily operations of the thrift store.

Responsibilities

Morning shift:

Remove the cash register from the safe and count the cash with a cashier.

Afternoon shift:

Deposit the money in the bank night depository after the cashiers have completed the counting process.

Both shifts:

- If not able to work for an upcoming shift, find a replacement. Notify the Thrift Store Scheduler about the change.
- Lead prayer/devotion and announcements with the servant volunteers.
- Greet and affirm the volunteer servants.
- Post the shift checklist. Add any weekly or long-term tasks to the list.
- With the assistance of the other servant volunteers, accomplish the tasks on the shift checklist if time allows.
- Use the communication process for any ongoing tasks or concerns.
- Assure that someone is near the cash register at all times.
- Address any facility or servant volunteer questions or issues.
- Notify Love INC staff of any suggestions or concerns.

Qualifications

- Committed to Christian ministry, with agreement in the Apostles' Creed.
- Complete a Love INC volunteer application and orientation.

Please sign below indicating you understand and agree with your duties expressed within this document:

Love INC Servant Printed Name _____

Love INC Servant Signature _____

Today's Date _____

Date approved